

Clearance Certification
Project Document
 or
Project / Budget / AWP for 2019



SHORT TITLE: Disaster Response and Recovery Facility

PROJECT NUMBER: Award ID 00113842 Project ID: DRRF-00112092, SWM-00112436, C2RP-00112437, DRR-00112438, CC-00113358

(I) SUBMITTING PROGRAMME MANAGER:

I have checked, and hereby certify, the following:

1. Reasons and justification for this revision are clearly indicated on the cover page.
2. All relevant parties are in agreement with the revision:
 - as is indicated in the justification, or
 - as per signature(s) obtained on the cover page, or
 - as per written agreement as has been referenced in relevant signature block.
3. An analysis of the budget increase/decrease (in case more than \$10,000) has been made and is attached.
4. The cover page and budget are according to standard format.

Arif Abdullah Khan, Programme Analyst, R&IG

Signature:

Date: 15/05/2019

Arif Abdullah Khan
 Programme Analyst
 Climate Change & Disaster Risk Management
 UNDP Bangladesh

(II) CLUSTER HEAD:

I have reviewed and hereby recommend approval of this budget revision

TRAC \$75K will be adjusted or covered in RIG Cluster projects.

Assistant Resident Representative
 Resilience & Inclusive Growth Cluster

Signature:

Date: 22/5/19

(III) RESULT AND RESOURCE MANAGEMENT CLUSTER (RRMC):

Clearance from Desk Officer:

I have verified the attached submission and confirm that this budget/revision is in accordance with existing rules.

Justification for return

Signature:

Date: 23/05/2019

Clearance from Assistant Resident Representative and Adviser, Business Development

Recommendation for approval

Signature:

Date: 22/5/19

Recommended / Approved by
 Deputy Resident Representative

Approved by
 Resident Representative a.i

Note: Please return approved version of the Project/Revision Document to RRMC who retains original and forwards copy to Programme Manager concerned for his/her file and submission to national and, if applicable, UN agencies.



AWP Review Checklist

Cluster Name : **Resilience & Inclusive Growth Cluster**

Project ID :	00112092	Title:	Disaster Response and Recovery Facility (DRRF)
	00112436		Solid Waste Management (SWM) CXB
	00112438		Disaster Risk Reduction (DRR) CXB
	00113358		Community Cohesion in CXB

A. Format and General Issues:

01	Submitted AWP has been prepared in Standard Prescribed Format	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	Project Title, Atlas Award & Project IDs are correctly mentioned/quoted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	AWP Planning Workshop conducted	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
04	Annual Review Meeting conducted	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
05	Minutes of the Appraisal/Review meeting attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
06	Annual HR and Procurement Plans developed and attached with the AWP	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
07	Multi year Resource/Budget Matrix attached with the AWP	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
08	AWP approved by the Implementing Partner, if applicable	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
09	AWP endorsed/agreed by the Project Board/Steering Committee, if applicable	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
10	Signature of the Project Manager/NPD available in the AWP	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
11	Designation of signatory for FACE has been made	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
12	Any Equipment or large equipment components worth more than \$1m	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

B. Results Related Issues:

01	The AWP reflects overall priorities (National, UN and UNDP)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	Outputs and activities are aligned to the UNDAF, CPAP, CPD and project document	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	A one page summary of intended/achievable results is attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
04	M&E plan attached and adequately budgeted in the AWP	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
05	Lessons learned have been incorporated in the AWP, as per the last APR minutes	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
06	Baseline, Target and Deliverables have been mentioned properly	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
07	Articulation of results of the AWP has followed the SMART and RBM guidelines	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

C. Resources Related Issues:

01	Total proposed budget for the AWP does not exceed approved total project budget.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	The AWP budget is within the scope of the funds availability/commitment.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	CS Agreement available for the Proposed Non-Core Resources.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
04	Appropriate provisions for GMS have been made at the Atlas Activity level.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
05	Atlas Codes (Donor, Account, Fund etc.) are consistently/properly used	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
06	The summary page reflects the resources	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
07	Provision of resources has been made for each of the planned activities/actions	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
08	The Budget comply with the spirit of Results Based Budgeting (RBB)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

D. Remarks/Comments/Justification for Returning to Cluster:

General and Resource Section
Reviewed by



Programme Associate, R&IG

Results Section Reviewed by



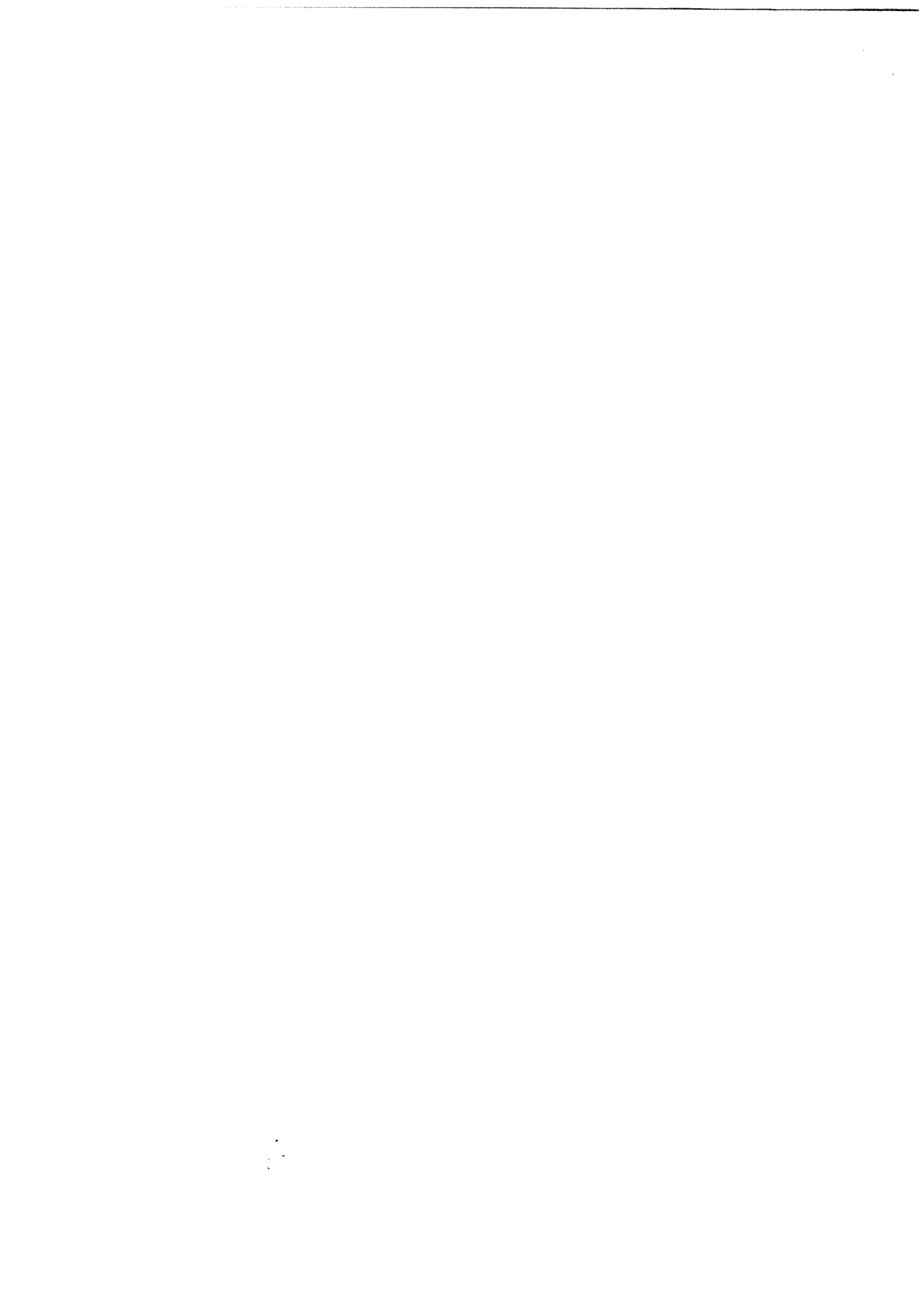
Programme Analyst, R&IG

Arif Abdullah Khan
Programme Analyst
Climate Change & Disaster Risk Management
UNDP Bangladesh

Cleared by



Asstt. Resident Representative



Disaster Response and Recovery Facility Version-“D”

*Empowered lives.
Resilient nations.*

Award ID: 00113842

Project ID: 00112092, 00112436, 00112437, 00112438, 00113358

UNDAF Outcome(s)/Indicator (s): <i>(Link to UNDAF outcome)</i>	UNDAF Outcome 3: Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and groups
Expected Outcome(s) /Indicator (s): <i>(CPD outcomes linked to the MYFF goal and service line)</i>	Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and groups
Expected Output(s) /Annual Targets: <i>(CPB outputs linked to the above CPB outcome)</i>	National capacity of the disaster management system strengthened to reduce unacceptable risks and improve response and recovery activities by adopting a comprehensive risk management culture.
Implementing Partner:	United Nations Development Programme (UNDP)

Brief Description

Bangladesh has made considerable progress in managing disaster risks over last 10 years. However, large and recurrent nature of hazards poses a very different set of risks to an economy with both impressive economic growth and significant progress in human development. In line with the Sendai Framework of Action and the Government of Bangladesh's 7th Five Year Plan, renewed attention is required to develop the whole society's capacity on preparedness for disaster response & recovery. An efficient capacity would help Bangladesh achieve both Sustainable Development Goals and a developed county status by 2041. UNDP's proposed Disaster Response and Recovery Facility (DRRF) is a vital contribution towards this ambition. The proposed Facility will adopt an "economy-wide" approach in addition to focusing on household and community level recovery. It will primarily support Ministry of Disaster Management and Relief (MoDMR), and gradually expand its support to selected key sectors at all levels for enhancing national capacity and supporting policy making for resilient recovery. The DRRF will achieve the following objectives:

A. Implement timely, appropriate and adequate response and recovery assistance to the households, community, businesses for quick return to sustainable development pathways & business continuity;

B. Work with development partners, the UN/Cluster systems to support GoB to build its capacity at all levels and sectors for carrying out post disaster needs assessment, formulating recovery strategy and plans, and mobilizing resources.

C. Support making appropriate policies, financial instruments, and technological innovation on preparedness for recovery and provide coordination support and foster partnership in (early) recovery and shelter sector as part of national priorities in disaster management.

E. Work as, when appropriate, a fund management facility for humanitarian and development agencies to foster cost effective and time efficient mechanism Building on successes of Early Recovery Facility project, the facility will continue to focus on rapid- scaling up and effective management of transitions towards development. To achieve, it will continue to be built on pre-approved funding mechanisms, flexible operational procedures and active pool of implementing partners and professional human resources. For ensuring timely support to the government in need, the project will follow Direct Implementation Modality (DIM) of UNDP.

Programme Period: 2018 – 2022
Programme: Resilience and Inclusive Growth
Project Title: Disaster Response and Recovery Facility (DRRF)
Award ID: 00113842
Project IDs:
DRRF: 00112092
SWM: 00112436
C2RP: 00112437
DRR: 00112438
CCC: 00113358 (Community Cohesion in CXB)

Project Duration: Oct 2018 – Dec 2022
Management Arrangement:
Direct Implementation (DIM)

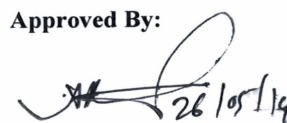
Summary of UNDP and Cost-Sharing inputs

Amount in US Dollars

	Total Resource Allocation US\$ Version-‘C’	Version-‘D’	Increase / Decrease
UNDP			
• TRAC Fund for DRRF (Core)	1,150,000	1,150,000	-
• TRAC Fund for Pipeline + CXB	180,000	1,020,000	840,000
Cost Sharing:			
• MoFCOM-China	73,622	73,622	-
• HQ-FW GIPS CP: C2RP	319,313	319,313	-
• HQ-BPPS-Sida: C2RP	368,965	368,965	-
• German Embassy: C2RP	1,250,486	1,250,486	-
• SIDA: SWM	4,791,465	4,791,465	-
• IOM (ECHO): DRR	645,484	645,484	-
• SDC: DRR	1,226,950	1,226,950	-
• UNHCR: DRR	32,616	32,616	-
• TAR-DFATD-Canada: CCC	4,395,600	4,395,600	-
• UNWOMEN (DFID)-C2RP	0	300,316	300,316
• Un-funded	36,715,499	35,575,183	-1,140,316
Total resources in USD	51,150,000	51,150,000	0

Justification: The budget has been revised due to inclusion of TRAC Fund \$700k for CXB-C2RP project, \$140k for Pipeline project of RIG Cluster and \$300k for UNWOMEN (DFID) contribution. However, total amount of project resources (51.15m) have not been increased or decreased.

Approved By:



Sudipto Mukerjee
Resident Representative a.i
UNDP Bangladesh

Date:



ANNUAL WORKPLAN - AWP for 2019 (JAN-DEC) Version-D

Disaster Response and Recovery Facility

Summary of Budget: AWP 2019 (Jan-Dec)

Project Name	Project/ Output ID	Source of Fund	Programme	Fund Code	Donor Code	Responsible Party	Implem. ID	Amount in USD	Total in USD
Disaster Response & Recovery Facility- DRRF	00112092	UNDP-TRAC	DRRF Core Activity	04000	00012	UNDP	001981	300,000.00	620,000.00
			Pipeline Project for R&G Cluster	04000	00012	UNDP	001981	320,000.00	
Solid Waste Management- SWM	00112436	SIDA: Govt. of Sweden	CXB: SWM	30000	00555	UNDP	001981	1,956,451.28	1,956,451.28
			CXB: Social Cohesion	28120	12711	UNDP	001981	286,143.00	
Community Recovery & Resilience Project- C2RP (Governance Cluster)	00112437	UNDP-HQ-BPPS (Sida)	CXB: Rule of Law	30000	00555	UNDP	001981	176,304.00	2,611,601.00
			CXB: Community Stabilization	30000	00555	NHRC	011321	28,000.00	
			Embassy of Germany	30000	00117	UNDP	001981	806,731.00	
			UN-WOMEN (DFID)	30000	00117	UN-WOMEN	002001	314,107.00	
Disaster Risk Reduction- DRR	00112438	IOM (ECHO)	Community Cohesion	30000	00032	UNDP	001981	300,316.00	1,655,037.00
			Support to CXB C2RP	04000	00012	UNDP	001981	700,000.00	
			CXB: Disaster Risk Reduction	30000	00043	UNDP	001981	272,335.00	
			CXB: Disaster Risk Mgt.	30000	00043	Action Aid	009922	165,000.00	
Community Cohesion in CXB	00113358	UNHCR	CXB: Mashroom Prod. Training	30000	00040	UNDP	001981	1,185,086.00	1,456,056.00
			CXB: Livelihoods Activity	30000	12842	UNDP	001981	1,094,256.00	
			TAR-DFATD (Canada)	30000	12842	UNWOMEN	002001	361,800.00	
Total Amount in USD								8,299,145.28	8,299,145.28

Ther amount should be refunded to UNHCR

[Signature]
15/1/19

Md. Golam Mostafa
Admin & Finance Officer
DRRF Project, UNDP

[Signature]

Shah Zahidur Rahman
Project Manager a.i
DRRF Project, UNDP

[Signature]

Arif Abdullah Khan
Programme Analyst
R&G Cluster, UNDP

[Signature]

AKM Manunur Rashid
Assistant Resident Representative a.i
R&G Cluster, UNDP

[Signature]
21/1/16

Sudipto Mukerjee
Resident Representative a.i
UNDP Bangladesh





Atlas Output ID: 00113358
Project/Programme Title:

UNDAF Outcome:

Applicable Output(s) from the UNDP Strategic Plan:

CPD Outcome (2)

Community Cohesion in Cox's Bazar

UNDAF Outcome 2: Citizen expectations for voice, development, rule of law, and accountability are met by stronger systems of democratic governance.

Crisis Prevention and Recovery


Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups

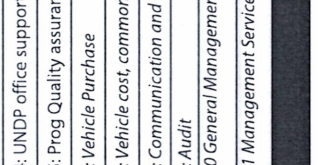
EXPECTED OUTPUTS <i>Components or major interim Results of the project; To be shown as Activities in Atlas</i>	PLANNED ACTIVITIES					Timeframe				Planned Budget					
	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas					Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Amount (USD)
	1. Activity Result: Economic Resilience														
Atlas Activity # 1: Economic Resilience	Action 1.1: Skills Training for Host Communities			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	243,200
	Action 1.2: Life Skills and Resilience Training for the Rohingya	X	X	X	X					UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	160,000
	Action 1.3: On the job training for daily wage workers - Quick impact infrastructure host community projects (labor)			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	108,000
	Action 1.4: On the job training for skilled workers - Quick impact infrastructure host community projects (labor)			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	81,000
	Action 1.5: On the job training - quick impact infrastructure host community projects (labour)	X	X	X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	43,200
	Action 1.6: On the job training for skilled - apprenticeships with informal sector host community			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	54,000
	Action 1.7: Engagement with employers for apprenticeships			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	8,000
	Action 1.8: Start up grant tool kits			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	49,000
	Action 1.9: Start up grants cash			X	X					UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	30,000
	Action 1.10: Support to Women Center for Rohingya skills training			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	40,500
	Action 1.11: Mentoring and Technical Assistance			X	X					UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	28,000
	Action 1.12: Job Placement Activities			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	43,200
	Action 1.13: Monitoring & Evaluation (incl. mid-term and final evaluation)			X	X					UNDP	30000	12842	72100	Contractual Service-NGO/IP	2,700
Atlas Activity # 2: Community Cohesion															129,200
2. Activity Result: Community Cohesion															
Action 2.1: Support to Women Peacebuilders and Groups			X	X						UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	50,000
Action 2.2: Local Mediator Training			X	X						UNDP	30000	12842	72100	Contractual Service-NGO/IP	16,000
Action 2.3: Inter and Intra-Faith Leadership & Dialogue			X	X						UNDP	30000	12842	72100	Contractual Service-NGO/IP	30,000
Action 2.4: Host Community Engagement Plan			X	X						UNDP	30000	12842	72100	Contractual Service-NGO/IP	19,200
Action 2.5: Mentoring and Technical Assistance			X	X						UNDP	30000	12842	72100	Contractual Service-NGO/IP	14,000
Atlas Activity # 3: Technical Assistance and Management Cost (Project Support Costs)															170,500
3.1 Activity Result: Project Personnel Cost															
Action 3.1.1 Project Manager (SB4)			X	X						UNDP	30000	12842	71400	Service Contract	30,500
Action 3.1.2 Skills Training Specialist National (SB4)			X	X						UNDP	30000	12842	71400	Service Contract	17,500

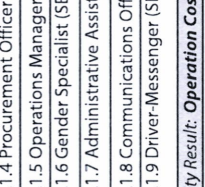


EXPECTED OUTPUTS <i>Components or major/interim Results of the project; To be shown as Activities in Atlas</i>	PLANNED ACTIVITIES				Responsible Party	Fund Code	Donor	Planned Budget		Amount (USD)
	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas		Timeframe					Budget Code	Budget Description	
	Q1	Q2	Q3	Q4						
Action 3.1.3 Field Facilitator Social Cohesion (SB3)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	15,500
Action 3.1.4 Procurement Officer (SB3)			X	X	UNDP	30,000	12842	71400	Service Contract	15,500
Action 3.1.5 Operations Manager (SB4)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	25,000
Action 3.1.6 Gender Specialist (SB4)	X	X	X	X	UN-WOMEN	30000	12842	71400	Service Contract	35,000
Action 3.1.7 Administrative Assistant	X	X	X	X	UN-WOMEN	30000	12842	71400	Service Contract	12,000
Action 3.1.8 Communications Officer (UNV)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	15,000
Action 3.1.9 Driver-Messenger (SB1)	X	X	X	X	UNDP	30000	12842	71400	Service Contract	4,500
3.2 Activity Result: Operation Cost										252,056
Action 3.2.1: Travel and DSA	X	X	X	X	UNDP	30000	12842	71600	Travel	10,000
Action 3.2.2: ICT/Supply	X	X	X	X	UNDP	30000	12842	72800	Equipment/Supplies	8,000
Action 3.2.3: Monitoring and Evaluation	X	X	X	X	UNDP	30000	12842	71300	National Consultant	15,000
Action 3.2.4: UNDP office support	X	X	X	X	UNDP	30000	12842	73100	Common services	12,400
Action 3.2.5: Prog Quality assurance, M&E, Coord. & Mgt.	X	X	X	X	UNDP	30000	12842	64300	CO Staff Services	10,000
Action 3.2.6: Vehicle Purchase	X	X	X	X	UNDP	30000	12842	73400	Vehicle purchase	35,000
Action 3.2.7: Vehicle cost, common service etc	X	X	X	X	UN-WOMEN	30000	12842	73100	Common services	20,000
Action 3.2.8: Communication and visualization	X	X	X	X	UNDP	30000	12842	74200	Communication products	5,000
Action 3.2.9: Audit	X	X	X	X	UNDP	30000	12842	74100	Audit	2,000
Action 3.2.10 General Management Services-UNDP (GMS)x8%	X	X	X	X	UNDP	30000	12842	75100	Facilities & Administration	107,856
Action 3.2.11 Management Services Cost for UN-WOMEN	X	X	X	X	UN-WOMEN	30000	12842	74500	Miscellaneous Expenses	26,800
Total of Atlas Activity # 3										1,456,056

Total Budget by Fund & Donors	1,456,056
Total Programmable Budget	1,456,056
Implementing Agency	
UNDP (001981):	1,094,256
UN-WOMEN (002001):	361,800
Total Project Budget:	1,456,056


Mir. Ali Asgar
 Programme Management Advisor
 UNDP Cox's Bazar
 Date:


Ashekur Rahman
 Programme Analyst
 UNDP Bangladesh


Sudipto Mukherjee 22/05/19
 Resident Representative a.i.
 UNDP Bangladesh

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.


 15/5/19

Atlas Project ID: 00113842
 Atlas Output ID: 00113358
 Project/Programme Title:

Multi-Year Work Plan 2019-2021



Community Cohesion in Cox's Bazar

UNDAF Outcome 2: Citizen expectations for voice, development, rule of law, and accountability are met by stronger systems of democratic governance.

Applicable Output(s) from the UNDP Strategic Plan:

CPD Outcome (2)

Crisis Prevention and Recovery

Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Planned Budget			
		Q1	Q2	Q3	Q4					Amount (USD) 2019	Amount (USD) 2020	Amount (USD) 2021	
Components or major interim Results of the project; To be shown as Activities in Atlas Atlas Activity # 1: Economic Resilience	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas												
	1. Activity Result: Economic Resilience									904,300	1,562,700	596,848	
	Action 1.1: Skills Training for Host Communities			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	243,200	409,200	162,448
	Action 1.2: Life Skills and Resilience Training for the Rohingya		X	X	X	UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	160,000	300,000	103,000
	Action 1.3: On the job training for daily wage workers - Quick impact infrastructure host community projects (labor)			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	108,000	180,000	72,000
	Action 1.4: On the job training for skilled workers - Quick impact infrastructure host community projects (labor)			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	81,000	135,000	54,000
	Action 1.5: On the job training - quick impact infrastructure host community projects (labour)		X	X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	43,200	72,000	28,800
	Action 1.6: On the job training for skilled - apprenticeships with informal sector host community			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	54,000	90,000	36,000
	Action 1.7: Engagement with employers for apprenticeships			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	8,000	32,000	
	Action 1.8: Start up grant tool kits			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	49,000	85,000	40,000
	Action 1.9: Start up grants cash			X	X	UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	30,000	65,000	20,000
	Action 1.10: Support to Women Center for Rohingya skills training			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	40,500	67,500	27,000
	Action 1.11: Mentoring and Technical Assistance			X	X	UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	28,000	28,000	14,000
Action 1.12: Job Placement Activities			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	43,200	72,000	28,800	
Action 1.13: Monitoring & Evaluation (incl. mid-term and final evaluation)			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	2,700	4,500	1,800	
2. Activity Result: Community Cohesion										13,500	22,500	9,000	
Atlas Activity # 2: Community Cohesion										129,200	129,200	64,600	
Action 2.1: Support to Women Peacebuilders and Groups			X	X	UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP	50,000	50,000	25,000	
Action 2.2: Local Mediator Training			X	X	UNDP	30000	12842	72100	Contractual Service-NGO/IP	16,000	16,000	8,000	

15/5/19



Annual Work Plan (AWP) 2019 and Multi-Year Work Plan



Atlas Project ID: 00113842
Atlas Output ID: 00113358
 Project/Programme Title:
Community Cohesion in Cox's Bazar
 UNDAF Outcome: Citizen expectations for voice, development, rule of law, and accountability are met by stronger systems of democratic governance.
 Applicable Output(s) from the UNDP Strategic Plan:
 CPD Outcome (2)
Crisis Prevention and Recovery
 Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups


EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Planned Budget			
		Q1	Q2	Q3	Q4						Amount (USD) 2019	Amount (USD) 2020	Amount (USD) 2021	
Atlas Activity # 1: Economic Resilience	<i>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas</i>													
	1. Activity Result: Economic Resilience											904,300	1,562,700	596,848
	Action 1.1: Skills Training for Host Communities		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		243,200	409,200	162,448
	Action 1.2: Life Skills and Resilience Training for the Rohingya		X	X		UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP		160,000	300,000	103,000
	Action 1.3: On the job training for daily wage workers - Quick impact infrastructure host community projects (labour)		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		108,000	180,000	72,000
	Action 1.4: On the job training for skilled workers - Quick impact infrastructure host community projects (labour)		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		81,000	135,000	54,000
	Action 1.5: On the job training - quick impact infrastructure host community projects (labour)		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		43,200	72,000	28,800
	Action 1.6: On the job training for skilled - apprenticeships with informal sector host community		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		54,000	90,000	36,000
	Action 1.7: Engagement with employers for apprenticeships		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		8,000	32,000	
	Action 1.8: Start up grant tool kits		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		49,000	85,000	40,000
	Action 1.9: Start up grants cash		X	X		UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP		30,000	65,000	20,000
	Action 1.10: Support to Women Center for Rohingya skills training		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		40,500	67,500	27,000
	Action 1.11: Mentoring and Technical Assistance		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		28,000	28,000	14,000
Action 1.12: Job Placement Activities		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		43,200	72,000	28,800	
Action 1.13: Monitoring & Evaluation (incl. mid-term and final evaluation)		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		2,700	4,500	1,800	
Atlas Activity # 2: Community Cohesion	2. Activity Result: Community Cohesion											129,200	129,200	64,600
	Action 2.1: Support to Women Peacebuilders and Groups		X	X		UN-WOMEN	30000	12842	72100	Contractual Service-NGO/IP		50,000	50,000	25,000
	Action 2.2: Local Mediator Training		X	X		UNDP	30000	12842	72100	Contractual Service-NGO/IP		16,000	16,000	8,000




EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Planned Budget		
		Q1	Q2	Q3	Q4						Amount (USD) 2019	Amount (USD) 2020	Amount (USD) 2021
Components or major interim Results of the project. To be shown as Activities in Atlas	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas												
	Action 2.3: Inter and Intra-Faith Leadership & Dialogue		X	X	X	UNDP	30000	12842	Contractual Service-NGO/IP	30,000	30,000	15,000	
	Action 2.4: Host Community Engagement Plan			X	X	UNDP	30000	12842	Contractual Service-NGO/IP	19,200	19,200	9,600	
Atlas Activity # 3: Technical Assistance and Management Cost (Project Support Costs)	Action 2.5: Mentoring and Technical Assistance			X	X	UNDP	30000	12842	Contractual Service-NGO/IP	14,000	14,000	7,000	
	3.1 Activity Result: Project Personnel Cost									170,500	245,700	219,700	
	Action 3.1.1 Project Manager (SB4)		X	X	X	UNDP	30000	12842	Service Contract	30,500	73,500	58,300	
Baseline:	Action 3.1.2 Skills Training Specialist National (SB4)		X	X	X	UNDP	30000	12842	Service Contract	17,500	17,500	17,500	
	Action 3.1.3 Field Facilitator Social Cohesion (SB3)			X	X	UNDP	30000	12842	Service Contract	15,500	19,200	19,200	
	Action 3.1.4 Procurement Officer (SB3)			X	X	UNDP	30000	12842	Service Contract	15,500	0	0	
Indicators:	Action 3.1.5 Operations Manager (SB4)		X	X	X	UNDP	30000	12842	Service Contract	25,000	42,000	42,000	
	Action 3.1.6 Gender Specialist (SB4)		X	X	X	UN-WOMEN	30000	12842	Service Contract	35,000	35,000	35,000	
	Action 3.1.7 Amin Assistant		X	X	X	UN-WOMEN	30000	12842	Service Contract	12,000	12,000	12,000	
	Action 3.1.8 Communication Officer (SB4)		X	X	X	UNDP	30000	12842	Service Contract	15,000	42,000	31,200	
	Action 3.1.9 Driver-Messenger		X	X	X	UNDP	30000	12842	Service Contract	4,500	4,500	4,500	
	3.2 Activity Result: Operation Cost									252,056	255,124	109,968	
	Action 3.2.1: Travel and DSA		X	X	X	UNDP	30000	12842	Travel	10,000	5,000	4,600	
	Action 3.2.2: ITC Equipment/Office supplies		X	X	X	UNDP	30000	12842	ITC/Supplies	8,000	5,000		
	Action 3.2.3: Monitoring and Evaluation		X	X	X	UNDP	30000	12842	National Consultant	15,000	2,000	2,000	
	Action 3.2.4: UNDP office support		X	X	X	UNDP	30000	12842	Common services	12,400	5,000		
	Action 3.2.5 Prog Quality assurance, M&E, Coord. & Mgt.		X	X	X	UNDP	30000	12842	CO Staff Services	10,000	4,600		
	Action 3.2.6: Vehicle Purchase		X	X	X	UNDP	30000	12842	Vehicle purchase	35,000			
	Action 3.2.7: Sub-office cost (vehicle, int. staff cost etc)		X	X	X	UN-WOMEN	30000	12842	Common services	20,000	20,000	10,400	
	Action 3.2.8: Communication and visualization		X	X	X	UNDP	30000	12842	Communication products	5,000	2,300		
	Action 3.2.9: Audit		X	X	X	UNDP	30000	12842	Audit	2,000	8,000	2,000	
	Action 3.2.10 General Management Services-UNDP (GMS)x8%		X	X	X	UNDP	30000	12842	F&A Fee	107,856	162,424	73,416	
	Action 3.2.11 General Management Services-UN-WOMEN		X	X	X	UN-WOMEN	30000	12842	Miscellaneous Expenses	26,800	40,800	17,552	
	Total Project Budget									1,456,056	2,192,724	991,116	



EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Planned Budget							
		Q1	Q2	Q3	Q4		Budget Code	Budget Description	Amount (USD) 2019	Amount (USD) 2020	Amount (USD) 2021			
Components or major interim Results of the project; To be shown as Activities in Atlas	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas													
Total Budget by Output	Output													
	Output-1													
	Output-2													
	Output-3													
	Total:													
	DONORS: (12842)													
Total Budget by Fund & Donors	Total Programmable Budget													
Total by Implementing Agency	Implementing Agency													
	UNDP :													
	UN-WOMEN :													
	Total Project Budget:													
		USD				Total Project Budget								
										4,639,896	1,456,056	2,192,724	991,116	


Ashkur Rahman
 Programme Analyst
 UNDP Bangladesh


Sudipto Mukerjee
 Resident Representative a.i
 UNDP Bangladesh

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.


 15/5/19





Project Name: Community Cohesion in CXB Project Procurement Plan - 2019

Country Office	Bangladesh
Submitted by:	CXB Sub-office
Date:	7-May-19

Instructions:
 - Only include procurements to be done by UNDP for DIM, Management, support-to-NIM projects
 - If you need additional lines, right-click and "insert" rows, do not copy-paste, to keep drop-down menus & format.

Project Name	Project ID	Type of Procurement Action	Title of Procurement Action	Procurement Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Multi-year contract in USD			Is Amendment?	Amendment Value (USD)	Procurement request submission date	Target Purchase Order Date (if Goods) and Planned Contract Start	Final Delivery Date of Good/Service or Civil works/IC	End User of goods, services or works	Procurement Process Status	Remarks
										2019	2020	2021								
Community Cohesion in CXB	00113358	Services	NGO	NGO/CSO Engagement	Skill training for host communities as well as Economic Resilience	EA	1	\$2,519,100.00	\$2,519,100.00	\$713,000.00	\$1,289,700.00	\$516,400.00	No	\$0.00	25-May-19	15-Jul-19	31-Dec-21	Communities	Not Started	
Community Cohesion in CXB	00113358	Services	Other Services	Other Services	Travel and transport	EA	LS	\$19,600.00	\$19,600.00	\$10,000.00	\$5,000.00	\$4,600.00	No	\$0.00	25-May-19	01-Mar-19	31-Dec-21	UNDP	Not Started	
Community Cohesion in CXB	00113358	Goods	Vehicle maintenance and spareparts	Others	Vehicle procurement	EA	1	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	No	\$0.00	15-Feb-19	01-Mar-19	01-Jun-19	UNDP	Initiated	
Total Estimated 2019 Procurement Plan (USD)										\$773,000.00	\$1,294,700.00	\$521,000.00								

Mir Ali Asgar
 Project Management Advisor
 UNDP-Cox's Bazar



Recruitment/HR Plan 2019

Project Name: Community Cohesion in Cox's Bazar
Project ID: 00113358

Position title	Contract modality	Category/Band	No. Positions	Contract end date	Planned extension	Remarks	Funding availability
Operations Manager	SC	SB4	1	1/7/2020	12/31/2021	May be further extended	Yes

Recruitment Plan for 20219 (New Hire)

Position	Annual Work Plan reference	Contract modality	Number of positions	Category/Band	Contract duration	Expected Date of joining	Funding availability
Project Manager	3.1.1	SC	1	SB-4	12 months	1 June 2019	Yes
Skills Training Specialist	3.1.2	SC	1	SB-4	12 months	1 June 2019	Yes
Field Facilitator-Social Cohesion	3.1.3	SC	1	SB-3	12 months	1 June 2019	Yes
Procurement Officer	3.1.4	SC	1	SB-3	12 months	1 June 2019	Yes
Comms Officer (UNV)	3.1.8	SC	1	IUNV	12 months	1 June 2019	Yes
Driver-Messenger	3.1.9	SC	1	SB-1	12 months	1 June 2019	Yes



Mir Ali Asgar
 Project Management Advisor
 UNDP-Cox's Bazar



PROJECT MONITORING AND EVALUATION PLAN									
Community Cohesion in Cox's Bazar 2019-2021									
00113358									
OUTPUT 2.1: Civil society, interest groups, relevant government agencies and political parties have tools and knowledge to set agendas and to develop platforms for building consensus on national issues									
(UNDAF Outcome 1): Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups.									
(SP Output 2) Citizen expectations for voice, development, rule of law, and accountability are met by stronger systems of democratic governance).									
(SDG Goal 16) Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels									
Project Outcome Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	(Year)	TBD	Survey, KI, FGD	Monthly Activity Report/Case Studies	Quarterly, Annually	Project Manager	TBD	TBD
Extent to which there is a strengthened environment for civic engagement, including legal/regulatory framework for civil society organizations to function in the public sphere and contribute to development, and effective mechanisms/platforms to engage civil society (with a focus on women, youth or excluded groups)	low	Medium							
Expected Output 1: Community Resilience									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.1 Percent of trainees a) finding employment in the sector in which they received skill development support b) disaggregated (%) by sex.	2018 0	Target (Year) 25% of total skilled beneficiaries have got placement in which they received skill development support and female are 25%	Quarterly	(M&E Activities) Survey, KI, FGD, Monthly Activity Report, Training Report, Job Placement Report, Feedback from Employer	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
1.2 Percent of trainees a) remaining in employment at least six months/ one year after receiving skill development support b) disaggregated (%) by sex.	0	60% of trainees have remained in employment for 6-12 months after receiving skill development support and 25% of them are women	Quarterly	Endline survey, KI, FGD, Training Report, Job Placement Report, Feedback from Employer	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
1.3 Percent of trainees a) with a reduction in their multi-dimensional poverty b) disaggregated (%) by sex.	0	70% of trainees have been able to reduce multi-dimensional poverty and women are 25%	Quarterly	Pre and Post survey report, KI, FGD, Training Report	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.
Expected output-01: Activity Results 1.1: Skills Training: Host Communities									
Activities Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.1.1 Number of beneficiaries receiving: a) skills and leadership development training, b) disaggregated (%) by sex.	2018 0	Target (Year) 3000 beneficiaries have received skills and leadership development training, 25% of them are women	Quarterly	Survey, KI, FGD, Training Report	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, GoB Policy changes.



Project Outcome Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.1.2 Percent of beneficiaries who a) found employment six months after receiving skills development training, b) disaggregated by sex	2018 0	(Year) 50% of beneficiaries have found employment in six months after receiving skills development training and Female are 25%	Quarterly	Survey, KII, FGD, Training Report, Job Placement Status Report, Feedback from Employer	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.1.3 Number of host community women received livelihood and business development skills training to protect and start rebuilding livelihood assets	0	1450 women from host community have received livelihood and business development skills training to protect and start rebuilding livelihood assets	Quarterly	Endline survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
Expected output-01 Activity Results 1.3 :On the job training – infrastructure rehabilitation – short term employment opportunities									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.3.1 Number of trained skilled workers employed through infrastructure rehabilitation schemes disaggregated by sex	2018 0	(Year) 750 trained skilled workers have employed through infrastructure rehabilitation schemes disaggregated by sex	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.3.2 Number of wage workers employed through infrastructure rehabilitation schemes	0	1500 wage workers have employed through infrastructure rehabilitation schemes	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.3.3 Number of person days of short term employment created	0	15,000 man days have created for skilled workers and 60,000 man days wage . workers for unskilled workers	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.3.4 Average income per person / family	0	\$105 income has increased per month/person	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
Expected output-01 Activity Results 1.4:Support to sustainable long term employment opportunities									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.4.1 Number of trained skilled people who have completed apprenticeships	2018 0	(Year) 1500 trained skilled people have completed apprenticeships	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.4.2 Number of people who have found jobs through job placement	0	750 beneficiaries have found jobs through job placement	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.4.3 Number of people who have found jobs themselves	0	750 beneficiaries have found jobs themselves	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.4.4 Number of people who have received start up kits	0	700 beneficiaries have received start up kits	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.4.5 Number of people who have received cash grant	0	450 beneficiaries have received cash grant	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.4.6 Number of wage workers who have found employment with self employed beneficiaries	0	750 beneficiaries have found employment with self employed beneficiaries	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
1.4.7 Number of small businesses sustained for more than 6 months	0	270 small business entrepreneurship have sustained	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man-Made Crisis, political unrest, Gob Policy changes.
Expected Output 2: Community Resilience									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks



Project Outcome Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	(Year)		(M&E Activities)	(data sources)				
2.1 Number of dialogue processes held in "hot spot" communities to bring together community members who a) report a better understanding of peacebuilding concepts b) disaggregated (%) by sex.	2018 0	(Year) 12 dialogues have processed in the hot spot areas of the unions to bring together 400 community members have better understanding of peacebuilding concepts and 25% of them are women.	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.2. Number of community members who a) report a better understanding of peacebuilding concepts b) disaggregated (%) by sex.	0	60% of respondents from host communities have increased their quality of life.	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.3 Perceptions of respondents from host communities on whether they believe their quality of life has increased since the lows experienced immediately after the crisis began	0	Percentage change or increase in respondents who believe that the Rohingya crisis response has contributed something to their community	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.4 Percentage change or increase in respondents who believe that the Rohingya crisis response has contributed something to their community	0	24 dialogues have been organized	Quarterly	Survey, KII, FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.5 Number of dialogues among women's support groups, women committees and women development forum held at communities at risks to discuss concern related to drivers of communal violence and extremism	0								
<i>Expected Activity Results 2.1 Support to Women Peacebuilders and Groups</i>									
Project Output indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	(Year)		(M&E Activities)	(data sources)				
2.1.1 Percentage of women who felt skills training or consultation was 'useful' or 'very useful' once session completed	0		Quarterly	Survey/ KII/ FGD	Monthly Activity Report/Case Studies	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.1.2 Percentage improvement in scores from a test administered at start of a training session when compared to a test administered at the end	0		Quarterly	Survey/ KII/ FGD	Monthly Activity Report/Case Studies	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.1.3 Number of female beneficiaries attending training sessions or discussions	0	400 female beneficiaries have participated in the training sessions	Quarterly	Survey/ KII/ FGD	Monthly Activity Report/Case Studies	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.1.4 No of women's support group formed as a safe forum for women to share their concerns and needs	0	8 women's support groups have formed as a safe forum for women to share their concerns and needs	Quarterly	Survey/ KII/ FGD	Monthly Activity Report/Case Studies	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
<i>Expected Activity results 2.2 : Local Mediator Training</i>									
Project Output indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
	2018	(Year)		(M&E Activities)	(data sources)				
Number of recipients of a) mediator training, b) disaggregated (%) by sex.	0	100 beneficiaries have received mediator training, female are 25%.	Quarterly	FGD, KII	Monthly Activity Report/Case Studies and all other reports	Quarterly and Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy
2.2.2 Percentage improvement in scores from a test administered at start of a training session when compared to a test administered at the end.	0		Quarterly	FGD, KII	Monthly Activity Report/Case Studies and all other reports	Quarterly and Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy



Project Outcome Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
2.2.3 Percent of beneficiaries who state that they have used these mediation skills "frequently" or "very frequently" six months after being trained.	2018 0	(Year)	Quarterly	(M&E Activities) FGD, KI	Monthly Activity Report/Case Studies and all other reports	Quarterly and Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
<i>Expected Activity Results 2.3: Inter and Intra-Faith Leadership & Dialogue</i>									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
2.3.1 Number of religious organizations adding a PVE or social cohesion element to existing programming	2018 0	(Year)	Quarterly	(M&E Activities) FGD, KI	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.3.2 Number of religious leaders given training or materials to recognize and defend against extremist or intolerant narratives in their communities	0	20 religious leaders have received training	Quarterly	FGD, KI	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
2.3.3 Number of religious leaders given training or materials to recognize and address the gendered aspects of PVE.	0	20 religious leaders have addressed the gendered aspects of PVE.	Quarterly	FGD, KI	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.
<i>Expected Activity Results 2.4: Plan for Host Community Engagement</i>									
Project Output Indicators	Baseline	Target	Progress Against Target (M/Y)*	Data Collection Methods	Means of Verification	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
2.4.1 Plan for Host Community Engagement developed and operationalised	2018 0	Plan for Host Community Engagement developed and operationalised	Quarterly	(M&E Activities) Survey/ KI/ FGD	Monthly Activity Report/Case Studies and all other reports	Quarterly, Annually	Project Manager		Natural and Man- Made Crisis, political unrest,GoB Policy changes.



Budget for: a) 3000 direct beneficiaries from host communities who will receive full support from training, through on-the-job practice, to start up kits or job placement followed by mentoring, 3000 daily wage beneficiaries from host communities who will receive short term income, c) 3000 direct beneficiaries from the Rohingya who will receive resilience skills and on-the-job training

OUTPUT	Activity	Total	AGREED			UNDP	UNWomen	Revised UNWomen	Year 1 (2019)	Year 2 (2020)	Year 3 (2021)
			Year 1	Year 2	Year 3						
Output 1 Economic Resilience	1.01 Skills Training for Host Communities	900,000	270,000	450,000	180,000	900,000	600,000	563,000	160,000	300,000	103,000
	1.02 Life Skills and Resilience Training for the Rohingya	600,000	180,000	300,000	120,000	360,000					
	1.03 On the job training for daily wage workers - Quick impact infrastructure host community projects (labor)	360,000	108,000	180,000	72,000	270,000					
	1.04 On the job training for skilled workers - Quick impact infrastructure host community projects (labor)	270,000	81,000	135,000	54,000	144,000					
	1.05 On the job training - Quick impact infrastructure host community projects (materials)	144,000	43,200	72,000	28,800	180,000					
	1.06 On the job training for skilled - apprenticeships with informal sector host community	180,000	54,000	90,000	36,000	40,000					
	1.07 Engagement with employers for apprenticeships	40,000	8,000	32,000	-	174,000	115,000		30,000	65,000	20,000
	1.08 Start up grant tool kits	300,000	90,000	150,000	60,000	135,000					
	1.09 Start up grants cash	135,000	40,500	67,500	27,000	144,000	70,000		28,000	28,000	14,000
	1.10 Support to Women Center for Rohingya skills training	70,000	28,000	28,000	14,000	9,000					
	1.11 Mentoring and Technical Assistance	144,000	43,200	72,000	28,800	45,000					
	1.12 Job placement activities	9,000	2,700	4,500	1,800						
	1.13 Monitoring & Evaluation (incl. mid-term and final evaluation)	45,000	13,500	22,500	9,000						
	OUTPUT 1 TOTAL	3,197,000	962,100	1,603,500	631,400						
Output 2 Community Cohesion	2.01 Support to Women Peacebuilders and Groups	150,000	60,000	60,000	30,000	40,000	150,000	125,000	50,000	50,000	25,000
	2.02 Local Mediator Training	40,000	16,000	16,000	8,000	75,000					
	2.03 Inter and Intra-Faith Leadership & Dialogue	75,000	30,000	30,000	15,000	48,000					
	2.04 Host Community Engagement Plan	48,000	19,200	19,200	9,600	35,000					
	2.05 Mentoring and Technical Assistance	35,000	14,000	14,000	7,000						
	OUTPUT 2 TOTAL	348,000	139,200	139,200	69,600						
Project Management	Project Manager (SB5)	288,000	96,000	96,000	96,000	288,000					
	Skills Training Specialist National (SB4)	70,000	17,500	35,000	17,500	70,000					
	Field Facilitator Social Cohesion (SB3)	57,600	19,200	19,200	19,200	57,600					
	Field Facilitator Gender (SB3)/Gender Specialist (SB4)	57,600	19,200	19,200	19,200		57,600	105,000	35,000	35,000	35,000
	Admin Assistant - UNWomen (SB2)							36,000	12,000	12,000	12,000
	Operations Officer (SB4)	126,000	42,000	42,000	42,000	126,000					

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4
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2
1

OUTPUT	Activity	Total	Year 1	Year 2	Year 3	UNDP	UNWomen	Revised UNWomen	Year 1 (2019)	Year 2 (2020)	Year 3 (2021)
	PROJECT MANAGEMENT TOTAL	599,200	193,900	211,400	193,900						
	Sub-office Vehicle, International Staff Support Cost, UNDP Premises, UNDP Security, Communications and Audio-Visual (Internet, mobile, etc), Supplies, Information Technology/ Equipment, Office Meetings, workshops, conferences, Travel (Including Travel Dhaka to CXB), Postal & Courier, Project Audit & M/E	152,000	106,400	22,800	22,800	91,200	60,800	50,400	20000	20000	10400
	SUB-OFFICE OPERATIONAL COST TOTAL	152,000	106,400	22,800	22,800						
	PROJECT NET TOTAL	4,296,200	1,401,600	1,976,900	917,700	3,231,800	1,064,400	1,064,400	335,000	510,000	219,400
	GMS (8%)	343,696	112,128	158,152	73,416	258,544	85,152	85,152	26,800	40,800	17,552
	PROJECT TOTAL	4,639,896	1,513,728	2,135,052	991,116	3,490,344	1,149,552	1,149,552	361,800	550,800	236,952

CAD 6,031,865



GRANT ARRANGEMENT

BETWEEN

THE DEPARTMENT OF FOREIGN AFFAIRS TRADE AND DEVELOPMENT

AND

THE UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)

Community Cohesion in Cox's Bazar

DFATD Project Number: P006383

GRANT ARRANGEMENT

BETWEEN: The Department of Foreign Affairs, Trade and Development (hereinafter referred to as "DFATD");

AND: The United Nations Development Programme/UNDP (hereinafter referred to as "the Organization");

Individually or together hereinafter referred to as the "Participant(s)".

DFATD wishes to provide a grant (hereinafter referred to as the "Grant") to support the Project/ entitled "Community Cohesion in Cox's Bazar" in Bangladesh, (hereinafter referred to as the "Project");

The Organization will implement the Project directly or enter into agreement(s) with implementing partner(s)/third parties as necessary to ensure the successful implementation of the Project;

The purpose of this Grant Arrangement (hereinafter referred to as the "Arrangement") is to set out the terms concerning the transfer and administration of the Grant;

The respect for human rights, democratic principles, the rule of law, gender equality and good governance, including the fight against corruption, are fundamental principles on which the cooperation between the Participants rests and which constitute essential elements of this Arrangement;

NOW THEREFORE, under this Arrangement, the Participants have reached the following understanding:

Paragraph I The Grant

1.1. Upon signature of this Arrangement by both Participants, DFATD will make a total payment of an amount of six million Canadian Dollars (CDN \$6,000,000) based on the following installment schedule for the purpose of the Project described in Annex A:

	Payment, no later than	Amount:	DFATD Fiscal Year
1.	March 31, 2019	\$3,000,000	2018-2019
2.	March 31, 2020	\$2,000,000	2019-2020
3.	March 31, 2021	\$1,000,000	2020-2021

1.2. Any change to the installment payment schedule above will be made through an amendment to this Arrangement in accordance with the provisions of Paragraph XVI below.

1.3. DFATD will make the payment(s) to the Organization through bank transfer(s), in the Organization's bank account as follows:

Account Number : 711442252220
Bank Name : BANK OF AMERICA CANADA
Account Name : United Nations Development Programme (CAD) Account
SWIFT Address : BOFACATT
Address : 200 Front St. West, 26th Floor, Toronto, Ontario M5V 3L2, CANADA

- 1.4. DFATD will inform the Organization when the Grant or any installment of the Grant is paid via an e-mail message with remittance information to contributions@undp.org. The Organization will confirm receipt of payment(s) and the value of the payment(s) to DFATD by email at Yunus.Lubega@international.gc.ca.
- 1.5. The value of the Grant, made pursuant to this Arrangement, will be determined by applying the United Nations operational rate of exchange for US Dollars in effect on the date of payment(s). The Organization's commitments for implementation of the Project under this Arrangement are contingent upon receipt of the Grant and are limited by the value of the Grant.

Paragraph II Utilization of the Grant

- 2.1. The Grant will be received, administered, used and expended by the Organization in accordance with the Organization's regulations, rules, policies and procedures, as well as the terms of this Arrangement.
- 2.2. The Organization will ensure that the Grant is utilized exclusively for the purpose of the Project.
- 2.3. DFATD may withhold payment or request reimbursement of the Grant, should DFATD reasonably determine that the Organization:
 - a) Used the Grant for purpose other than the Project described in Annex A and Annex B. The Participants acknowledge that "used the Grant for a purpose other than the Project described in Annex A and Annex B" means when the Organization applies the Grant for a different project than the one described in Annex "A" and "B";
 - b) Receives a payment made in error. The Participants acknowledge that "error" will mean (a) when the payment is sent to the Organization by mistake as it should have been sent to a different organization and/or (b) when the Organization applies the payment to a different country programme and/or a different project than the one agreed by the Participants.
- 2.4. Sub-paragraph 2.3 a) will not apply to the misuse of funds by implementing partner(s)/third parties, which will be governed by paragraph XIX. The Participants understand that DFATD will, before withholding any payment, consult with the Organization as per paragraph XII of this Arrangement.

Paragraph III Liability

- 3.1. DFATD will not be held liable for any contractual commitments entered into by the Organization with any third party for the implementation of the Project.
- 3.2. DFATD will have no liability for any claims arising from the implementation of the Project or any infringements of intellectual property of others.

Paragraph IV Access to Information, Confidential Information and Intellectual Property

- 4.1. The Participants acknowledge and agree that this Arrangement and information with respect to the Project described in Annex A and Annex B, and arising from the implementation of the Project will be disclosed in accordance with the Participants' respective access to information and privacy disclosure regulations, rules, policies, procedures and laws.
- 4.2. The Participants will mutually ensure that any information of a confidential nature will be treated as confidential. Any documents that one Participant provides to the other and which it considers to be confidential in nature will be clearly marked as such. The Participants will use all reasonable efforts to protect the confidential information from disclosure to any third party. Such efforts will be governed by the Participants' respective regulations, rules, policies, procedures and laws.

- 4.3. The Participants understand that any intellectual property resulting from the Project of the Organization undertaken under the Project set out herein will be vested in the Organization. The Organization agrees to allow DFATD use of such Intellectual Property, free of charge, for non-commercial Purposes. The Organization also acknowledges that the Project is part of an international assistance Program and that any Intellectual Property rights created by virtue of the Grant will only be asserted in a manner that promotes the interests and objectives of the Project of international assistance and where possible, maximizes the use of the products created by virtue of the Grant.
- 4.4. The Organization will make reasonable efforts to ensure that any intellectual property rights provided under this Arrangement will not infringe on the intellectual property rights of others.

Paragraph V No employee or agency relationship

- 5.1. This Arrangement is neither a contract for services nor a contract of service or employment. No provision in this Arrangement creates or may create a joint venture, an association, or a partnership, employment or agency relationship, mandate, representation or delegation between DFATD and the Organization.
- 5.2. The Organization is responsible to ensure its own security and the security of its personnel, in accordance with the Organization's regulations, rules, policies and procedures. DFATD assumes no responsibility for the security of the Organization or its personnel.

Paragraph VI Equipment and Material Purchases

- 6.1. Ownership of equipment, supplies and other properties financed from the Grant will vest in the Organization. Matters relating to the transfer of ownership by the Organization of such equipment, supplies and other properties will be determined in accordance with the relevant regulations, rules, policies and procedures of the Organization. Unless otherwise agreed to and specified in Annex A and Annex B. Procurement to be implemented by the Organization will be in accordance with the Organization's procurement regulations, rules, policies and procedures exclusively.

Paragraph VII Administration and Reporting

- 7.1. All financial accounts and statements will be expressed in United States dollars.
- 7.2. The Organization will provide DFATD with the following reports:
 - 7.2.1. An annual results-based narrative report, within three (3) months of the end of each calendar year including an interim financial report, which provides an evidence-based assessment of progress on or toward the achievement of expected outputs, outcomes and impact. This annual results-based narrative report should provide evidence of performance using actual data on output, outcome and impact level performance indicators, identified in the relevant results framework for this Project, in comparison to baseline and targets.

The annual results-based narrative report should be accompanied by an annex providing actual data on each performance indicator as per its collection frequency.

The annual-results based narrative report will outline the following:

 - a) an analysis of the key challenges and constraints internal and external to the Organization and which may influence the success of the Project as a whole, as well as explanations of variance between expected and actual results, lessons learned and mitigation measures. The organization will also describe the organization's efforts to ensure sustainability of results achieved and specify whether the Project is on track to achieve the Project's expected outputs, outcomes and impact;

- b) if relevant, an assessment of how the Organization's gender equality strategy, if any, is being implemented by the Project and how it is contributing to the achievement of expected Project results;
- c) if relevant, a summary of environmental issues that affect and or arise from the Project and how they are being addressed to ensure expected results are achieved;
- d) if relevant, a summary of what governance and human rights issues affect the Project and description of how governance considerations (i.e. capacity and responsiveness; efficiency and effectiveness; transparency and accountability; equity, equality and non-discrimination; participation and inclusion) have been taken into account to address the issues in the design, implementation, results and monitoring of the Project.

7.2.2. An annual certified financial report as of December 31st of every year to be submitted within six (6) months of the end of each calendar year.

7.2.3. If relevant a final narrative report within three (3) months of the completion of the Project, the expiry or termination of this Arrangement including an interim financial report. The report will include an evidence-based analysis of cumulative outputs, outcomes, and impact achieved over the course of the Project. This final narrative report should provide evidence of performance using actual data on output, outcome and impact level performance indicators, identified in the relevant results framework for this Project, in comparison to baseline and targets.

The final narrative report should also be accompanied by an annex providing actual data on each performance indicator as per its collection frequency. The report should also outline challenges and lessons learned, and include a summary of considerations identified in above Paragraphs 7.2.1 b), c) and d), and how the Project is ensuring the sustainability of results achieved.

7.3. A final certified financial report to be submitted by 30 June of the following year of the completion of the Project, the expiry or termination of this Arrangement.

7.4. At DFATD's request and expense in consultation with the Organization, more frequent reports.

Paragraph VIII Administrative and Support Services

8.1. The Grant will be subject to cost recovery for indirect costs (General Management Support (GMS)) services equal to 8% of the total value of the Grant in accordance with the Organization cost recovery policy. Furthermore, as long as they are unequivocally linked to the Project, all direct costs of implementation of the Project, including the costs of the third parties, will be borne by the Grant and reflected in the Project budget.

Paragraph IX Audit

9.1. The Grant will be subject exclusively to the provisions on external and internal audit provided for in the Organization's financial regulations, rules, policies and procedures. The external audit report will be disclosed by the United Nations Board of Auditors at <http://www.un.org/en/auditors/board/reports.shtml>, or at such other URL as the Board of Auditors may from time to time decide. The internal audit report will be publicly disclosed in accordance with the protocols established by the Organization's Executive Board, subject to limitations contained in the relevant decisions of the Organization's Executive Board. The Organization will inform DFATD when the external audit reports are disclosed and if there is a change in URL.

- 9.2. Any part of the Grant transferred to implementing partner(s)/third parties will be audited and the corresponding report disclosed in accordance with the Organization's financial regulations, rules, policies and procedures.

Paragraph X Evaluation

- 10.1. The Project will be evaluated in accordance with Organization's regulations, rules, policies and procedures.
- 10.2. The evaluation reports of the Organization which are publicly disclosed can be found at: <https://erc.undp.org>, or at such other URL as the Organisation may from time to time decide. The Organization will inform DFATD when the evaluation report is disclosed and if there is a change in URL <https://erc.undp.org>.

Paragraph XI Visibility

- 11.1. Where appropriate, the Organization will ensure visibility and provide public recognition of DFATD's support in publications, speeches, press releases, websites, social media or other communication material in accordance with the Organization's policies and procedures. The Organization will supply DFATD with a copy of any written or electronic material acknowledging DFATD's support. DFATD may provide content and input acceptable to the Organization into any supporting communication material.
- 11.2. The Organization will provide at least fifteen (15) days advance notice to DFATD (unless otherwise agreed upon) of any planned initial public announcement of Canada's support. DFATD reserves the right to make the initial public announcement or participate in any official ceremony, public event or announcement made by the Organization.
- 11.3. All public materials issued jointly by DFATD and the Organization must be judged acceptable by both Participants and will be made available in both English and French.

Paragraph XII Consultation

- 12.1. DFATD and the Organization will consult each other in respect of any matter that may arise in relation to this Arrangement.

Paragraph XIII Suspension

- 13.1. Following consultations as provided for in paragraph XII, either Participant may at any time suspend this Arrangement in whole or in part by a written notice of its intent to do so to the other Participant. Both Participants will endeavour to identify ways and means to manage the suspension, thereby mitigating the impact on the Project until such time that the suspension is lifted.
- 13.2. DFATD will nevertheless cover any commitments entered by the Organization up to the date on which the notice of suspension takes effect.

Paragraph XIV Notification of Completion of activities and Termination;

- 14.1. The Organization will notify DFATD when all activities relating to the Project have been completed.
- 14.2. Following consultations as provided for in paragraph XII, either Participant may at any time terminate this Arrangement in whole or in part by giving ninety (90) days' written notice of its intent to do so to the other Participant.
- 14.3. DFATD will nevertheless cover any commitments entered by the Organization up to the date on which the notice of termination takes effect. The Organization will continue to hold unutilized

portion of the Grant in order for the Organization to bring the Project activities to an orderly conclusion.

- 14.4. Any portion of the Grant that remains unexpended after such commitments have been satisfied will be reallocated by the Organization, in consultation and agreement with DFATD.

Paragraph XV Environmental Assessment

- 15.1. This Arrangement may involve the carrying out of one or more components that is likely to cause negative environmental effects. The Organization will ensure that the project is not likely to cause significant adverse environmental effects. The Organization will ensure that the management of environmental effects, including any analysis, is carried out in accordance with the environmental processes and requirements of the Organization.
- 15.2. Upon DFATD's request, the Organization will provide DFATD with a copy of any environmental analysis(-es) and any supporting documentation.
- 15.3. DFATD may also evaluate whether the management of environmental effects was carried out in accordance with the environmental process(-es) and requirements of the Organization.
- 15.4. The Organization will explicitly and systematically implement environmental considerations identified in the Arrangement, and in any subsequent environmental analysis, at all stages of the project.
- 15.5. As part of its regular reporting, the Organization will report to DFATD on the application of the above provisions.

Paragraph XVI Amendment of the Arrangement

- 16.1. This Arrangement may only be amended prior to the expiration or earlier termination of this Arrangement in writing and must be signed and dated by both DFATD and the Organization.

Paragraph XVII Notice

- 17.1. Any notice to be given to either Participant with respect to this Arrangement will be effectively given if delivered or sent by registered letter or facsimile addressed to the other Participant at the address given in this Paragraph. The address of either Participant may be changed by notice in the manner set out in this Paragraph.
- 17.2. Any notice to DFATD will be addressed to:
- Yunus Lubega
First Secretary, Development
High Commission of Canada
United Nations Road
Dhaka, Bangladesh 1212
Telephone: +88-02-5566-8444 [Ext. 319-3454]
Facsimile: +88-02-5566-8423
E-mail: Yunus.Lubega@international.gc.ca
- 17.3. Any notice to the Organization will be addressed to :
- Sudipto Mukerjee
Resident Representative a.i.
United Nations Development Programme
IDB Bhahan, Shar-E-Bangla Nagar, Agargaon
Dhaka, Bangladesh
Telephone: +88 02 55667788 Ext. 1803

Facsimile: +88 02 918-3099
Email: sudipto.mukerjee@undp.org

Paragraph XVIII Entire Understanding

- 18.1. This Arrangement together with Annex A and Annex B, which form an integral part hereof, constitutes the entire understanding between DFATD and the Organization with respect to the Project.

Paragraph XIX Proscribed Practices (Anti-Corruption)

- 19.1. The Organization and DFATD understand that it is important to take all necessary precautions to avoid any proscribed practice as this term is defined in the Organization's Oversight Policy. To this end, the Organization will, inter alia, maintain standards of conduct that govern the conduct of its staff, including the prohibition of proscribed practices in connection with the award and administration of contracts, agreements, grants, or other benefits, as set forth in the Staff Regulations and Rules of the United Nations, the Organization's Financial Regulations and Rules, and the Organization's Procurement Policies and Procedures.
- 19.2. Any investigation into allegations of proscribed practices under sub-paragraph 19.1 or attempts to recover any misused Grant funds will be subject exclusively to the terms of the Organization's regulations, rules, policies and procedures, the terms of the Organization's Oversight Policy, and the relevant resolutions and decisions of the General Assembly.
- 19.3. In respect of such amount(s) of the Grant that the Organization has been able to recover as provided for in sub-paragraph 19.2 above, the Participants will consult to decide whether the amount be returned to DFATD or be re-programmed at DFATD's request.

Paragraph XX Anti-Terrorism

- 20.1. Consistent with numerous United Nations Security Council resolutions, including, but not limited to S/RES/1269 (1999), S/RES/1368 (2001), and S/RES/1373 (2001), both DFATD and the Organization are firmly committed to the international fight against terrorism, and in particular, against the financing of terrorism. It is the laws of Canada that none of its funds are used, directly or indirectly, to support individuals or entities associated with terrorism.
- 20.2. As required by the Organization's regulations, rules, policies and procedures, the Organization will screen potential third parties to ensure the Organization does not knowingly work with any implementing partner(s)/third parties appearing on the Consolidated United Nations Security Council Sanctions List as modified during this Arrangement.
- 20.3. The Organization will make its best efforts to provide to DFATD a list of implementing partner(s)/third parties before the signature of this Arrangement. If not received before signature, the Organization will provide to DFATD the list of third parties as soon as it is available.
- 20.4. Any payments to implementing partner(s)/third parties that the Organization will make from the Grant will be made only to third parties listed in Annex A. Any change to the list of third parties included in Annex A will be submitted to DFATD in writing, no later than thirty (30) days before signing any agreement with the proposed new third party. Annex A will be updated as necessary without a formal amendment as stated in Paragraph XVI.
- 20.5. DFATD may, from time to time, inform the Organization in writing if it has identified implementing partner(s)/third parties included in Annex A that are associated directly or indirectly with terrorism. In such instance, DFATD and the Organization will discuss and determine in good faith an appropriate course of action, including reallocation of remaining funds, suspension or termination of this Arrangement.

- 20.6. The Organization will include an appropriate clause in its agreements with implementing partner(s)/third parties requiring that the third parties use all reasonable efforts to ensure that no funds transferred are used to benefit individuals or entities appearing on the Consolidated United Nations Security Council Sanctions List.

Paragraph XXI Economic Sanctions

- 21.1. It is a term of this Arrangement that the Organization will respect the international economic sanctions imposed by the United Nations.
- 21.2. DFATD may, from time to time, inform the Organization in writing if it has identified a third party acting in violation of international economic sanctions imposed by the United Nations. In such instances, DFATD and the Organization will discuss and determine in good faith an appropriate course of action, including reallocation of remaining funds, suspension or termination of this Arrangement.

Paragraph XXII General Provisions

- 22.1. DFATD seeks to ensure that no current or former public office holder, member of the Canadian House of Commons, member of the Senate or public servant of the Government of Canada who is not in compliance with the Canadian Conflict of Interest Act, 2006, c. 9, s. 2, the Conflict of Interest Code for Members of the House of Commons, the Conflict of interest code for Senators, the Values and Ethics Code for the Public Service and the Values and Ethics Code for the Public Sector will derive a direct benefit from this Arrangement. It is the obligation of such persons to ensure compliance with their obligations under the above Canadian laws and codes.
- 22.2. This Arrangement will not be assigned by the Organization without the prior written consent of DFATD.
- 22.3. Any payment to be made under this Arrangement is subject to there being an appropriation by the Parliament of Canada for the fiscal year in which the payment is to be made. If DFATD's appropriation is changed by the Parliament of Canada, DFATD may reduce the Grant or terminate this Arrangement with a written notice to the Organization.
- 22.4. This Arrangement is not an international treaty and does not create any obligation under public or private international law. It is an administrative arrangement between DFATD and the Organization.
- 22.5. Nothing in or relating to any provision in this Arrangement will be construed as constituting a waiver, express or implied, of any of the privileges and immunities of the Participants.
- 22.6. Any difference arising out of or relating to this Arrangement will be settled amicably by the Participants.

Paragraph XXIII Coming into Effect; Term; Expiration

23.1. The Arrangement will come into effect on the date of the last signature and will remain in effect until the completion of the Project activities by 31 December 2021.

Done in the English language in two (2) copies.

For the Department of Foreign Affairs,
Trade and Development

For the United Nations Development
Programme (UNDP)

Signature: J. Durno

Signature: [Handwritten Signature]

Name: Jane Durno

Name: Sudipto Mukerjee

Title: Director, Bangladesh
Development

Title: Resident Representative a.i.

Date: December 11, 2018

Date: _____



[Handwritten initials]

ANNEX A
PROJECT DESCRIPTION

1. Project Objective

The goal of the project is to strengthen economic resilience of the host communities affected by the Rohingya crisis in Cox's Bazar and facilitate social cohesion among the host communities and the refugees. It will be achieved by reducing the drivers of conflict and violence including perceptions of unfair treatment, help host communities to feel engaged and included in the Rohingya response and improve social cohesion. The project will provide skills training and employment support for women and young men in the host communities, as well as quick-impact community development projects to rehabilitate infrastructure and improve the safety and security of women and girls. The project will build local capacity to address and defuse conflicts, and empower women as community mediators and champions of peace. Skills training will be provided to Rohingya in the camps and a Multi-Purpose Women's Centre will be established.

2. Beneficiaries

The economic resilience component will provide improved livelihood opportunities for 1,000 young women and 2,000 young men skills training for 3,000 Rohingya refugees (half of them women). The establishment of a Multi-Purpose Women's Centre to provide skills training for women and adolescents in the camps as well as information on sexual and gender-based violence (SGBV), sexual and reproductive health and rights, trafficking, and child marriage will reach an estimated 6,000 women per year, with skills training for approximately 360 women. The social cohesion component will directly benefit 700 people (over 50% women and girls) and will reach approximately 178,875 people in the host communities.

3. Expected Results and Implementation

The intermediate outcomes and indicative activities are:

Intermediate Outcome -1: improved economic resilience of affected host communities in Cox's Bazar, including women and girls:

- o Provision of basic skills training for host community members and Rohingya refugees where possible
- o Creation of short-term employment opportunities through on-the-job training through infrastructure rehabilitation
- o Provision of support to sustainable long-term employment opportunities

Intermediate Outcome - 2: enhanced social cohesion within the affected host communities in Cox's Bazar with a focus on empowering women as community mediators and champions of peace.

- o Provision of support to women peacebuilders and groups
- o Provision of local mediator training
- o Provision of inter-and intra-faith leadership and dialogue

Key Performance Indicators

The Organization will incorporate the following output indicators to the project's Results Framework (attached in Annex B) and will report on them on them in the annual narrative report described in Paragraph VII above.

- 1) Number of people (M/F) reached by projects that support women's economic empowerment; and
- 2) Amount of funds invested and number of civil-society organizations, including women's organizations, supported to increase participation of women in peace negotiations and conflict-prevention efforts.

Gender Equality

Gender equality and the empowerment of women and girls is an essential and core component of the project. During project inception, the Organization will review the Results Framework attached in Annex B, including indicators and targets to ensure they measure women's empowerment and that targets are set that advance gender equality. Throughout implementation, the Organization will ensure action on gender equality and empowerment of women and girls. The Organization will also consider involving women's right organizations in all activities.

Prevention of Sexual Exploitation and Abuse (PSEA)

The Organization is expected to take all appropriate measures to prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Organization to perform any services funded by the Organization. The Organization will implement the zero tolerance policy to sexual exploitation and abuse, as outlined in UN Secretary-General's Bulletin on Special Measures for protection from sexual exploitation and abuse (ST/SGB/2003/13). The policy applies to UN personnel, as well as implementing partners and their subcontractors.

As per the UN Secretary-General's Bulletin, the zero-tolerance policy

- Prohibits sexual activities with persons under the age of 18 regardless of the age of majority or consent locally;
- Prohibits the exchange of money, employment, assistance, goods or services for sex, including sexual favours or other forms of humiliating, degrading or exploitive conduct;
- Strongly discourages sexual relationships between personnel and beneficiaries of assistance, since they are based on inherently unequal power dynamics, undermine the credibility and integrity of UN agencies' work.

The Organization is also expected to operationalize PSEA Commitments with implementing partners and contractors. PSEA measures with implementing partners are further guided by the UN Protocol on Allegations of Sexual Exploitation and Abuse Involving Implementing Partners (https://www.un.org/preventing-sexual-exploitation-and-abuse/sites/www.un.org/preventing-sexual-exploitation-and-abuse/files/un_protocol_on_sea_allegations_involving_implementing_partners_en.pdf). This protocol outlines requirements of the United Nations, including its funds and programmes (collectively, the "UN"), when working with implementing partners, to ensure adequate safeguards and appropriate action related to sexual exploitation and abuse (SEA).

Environmental Integration

The Organization will explicitly and systematically implement the environmental considerations described in Paragraph XV of the Arrangement, and in any subsequent environmental analysis, at all stages of the project. In addition, the Organization will through its project progress report describe the steps to mitigate potential negative environmental effects and measures adopted to enhance environmental sustainability regarding Intermediate Outcome, "Improved economic resilience of affected host communities in Cox's Bazar, including women and girls". The Organization will also demonstrate how its Social and Environmental Standards (SES) is going to be applied to the project for this Intermediate Outcome.

4. Governance And Management Arrangements

Management Arrangements

The project will be jointly implemented by the Organization and UN Women. The Organization will be the main coordinating partner, responsible for the overall management and reporting to the donor. Gender specific activities will be implemented by UN Women, with the Organization channeling funds through a pass-through arrangement. To ensure a fast and flexible implementation of activities, the Organization will use the existing Direct Implementation Modality (DIM) provided under its Early Recovery Facility (ERF). This initiative will be administered by the Organization's Country Office in Bangladesh under the leadership of Country Director and Deputy Country Director via the head of the Organization's sub-office in Cox's Bazar. The project's technical implementation will be led by a Project Manager, supported by a project team consisting of national and international experts and staff.

Coordination at National Level - Project Board:

At project initiation, the Organization will convene a Project Board (PB). The board will provide high-level policy direction and oversight to the Project. The overarching responsibility of the Project Board is to assist the Organization's Country Office to carry-out their oversight responsibilities, especially with regards to annual plans, strategic planning, overall quality assurance and risk management requirements as related to project outcomes and to influence the course of the project. The PB will be co-chaired by the Organization's Country Director and UN Women Country Representative, and participants will include representatives of relevant government agencies and development partners, as well as UN agencies.

The Project Board will meet at least once in every six months. It will be a high-level policy formation body that will:

- Review progress of the project and discuss policy implications;
- Recommend actions to reflect new policy directions in national planning documents
- Provide proper policy guidelines to overcome the problems of the project and assist the Organization to implement development solutions, priorities and emerging challenges
- Advise regarding opportunities for inter-departmental/ministerial cooperation and coordination;

Coordination at Cox's Bazar Level

Both the Organization and UN Women have established Sub-Offices in Cox's Bazar that operate with technical and operational support from the Country Offices in Dhaka. Coordination between the two agencies will be done regularly at the Sub-office level. Heads of Sub-offices for both the Organization and UN Women will hold monthly coordination meetings with the Project Manager in Cox's Bazar.

Both agencies engage regularly with other UN agencies, and local and international NGOs operating on the ground in Cox's Bazar through the ISCG coordination mechanism. The Organization and UN Women will also coordinate bilaterally with other UN agencies if required, to ensure active cooperation towards shared objectives.

Project Team

The Project Team will consist of five staff from the Organization and UN Women staff who will report to and work under the guidance of a the Organization Project Manager, and will be based at the Organization Sub-Office in Cox's Bazar. The Project Manager will report to the head of the Organization Sub-office in Cox's Bazar who will coordinate closely with the head of UN Women sub-office.

The Project Team will include a Skills Training Specialist and two Field Facilitators who will also be Social Cohesion and Gender technical staff. The Project Team will also be supported by an Operations Officer in Cox's Bazar and other operations personnel in Dhaka. International experts will provide technical assistance to the team on a short-term basis throughout the project.

5. Monitoring And Evaluation

In accordance with the Organization's programming policies and procedures, the project will be monitored through the following monitoring and evaluation plans: *[Note: Monitoring and Evaluation Plans will be adapted to project context, as needed]*

Monitoring Plan

Monitoring Activity	Purpose	Frequency	Expected Action	Partners (if joint)	Cost (if any)
Track results progress	Progress data against the results indicators in the RRF will be collected and analysed to assess the progress of the project in achieving the agreed outputs.	Quarterly, or in the frequency required for each indicator.	Slower than expected progress will be addressed by project management.		
Monitor and Manage Risk	Identify specific risks that may threaten achievement of intended results. Identify and monitor risk management actions using a risk log. This includes monitoring measures and plans that may have been required as per the Organization's Social and Environmental Standards. Audits will be conducted in accordance with the Organization's audit policy to manage financial risk.	Quarterly	Risks are identified by project management and actions are taken to manage risk. The risk log is actively maintained to keep track of identified risks and actions taken.		
Learn	Knowledge, good practices and lessons will be captured regularly, as well as actively sourced from other projects and partners and	At least annually	Relevant lessons are captured by the project team and used to inform management decisions.		

	integrated back into the project.				
Annual Project Quality Assurance	The quality of the project will be assessed against the Organization's quality standards to identify project strengths and weaknesses and to inform management decision making to improve the project.	Annually	Areas of strength and weakness will be reviewed by project management and used to inform decisions to improve project performance.		
Review and Make Course Corrections	Internal review of data and evidence from all monitoring actions to inform decision making.	At least annually	Performance data, risks, lessons and quality will be discussed by the project board and used to make course corrections.		
Project Report	A progress report will be presented to the Project Board and key stakeholders, consisting of progress data showing the results achieved against pre-defined annual targets at the output level, the annual project quality rating summary, an updated risk long with mitigation measures, and any evaluation or review reports prepared over the period.	Annually, and at the end of the project (final report)			
Project Review (Project Board)	The project's governance mechanism (i.e., project board) will hold regular project reviews to assess the performance of the project and review the Multi-Year Work Plan to ensure realistic budgeting over the	At least annually	Any quality concerns or slower than expected progress should be discussed by the project board and management actions agreed to address the issues identified.		

	life of the project. In the project's final year, the Project Board shall hold an end-of project review to capture lessons learned and discuss opportunities for scaling up and to socialize project results and lessons learned with relevant audiences.				
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Evaluation Plan¹

Evaluation Title	Partners (if joint)	Related Strategic Plan Output	UNDAF/CPD Outcome	Planned Completion Date	Key Evaluation Stakeholders	Cost and Source of Funding
e.g., Mid-Term Evaluation						

¹ Optional, if needed

ANNEX B

RESULTS FRAMEWORK

[Note: Results Framework will be adapted to project context, as needed]

Bangladesh UNDAF Outcome: No 2. Develop and implement improved social policies and programmes that focus on good governance, reduction of structural inequalities and advancement of vulnerable individuals and groups.									
Outcome indicators as stated in the Country Programme (or Global/Regional) Results and Resources Framework, including baseline and targets: Bangladesh Indicator 2.1.1.: Extent to which there is a strengthened environment for civic engagement, including legal/regulatory framework for civil society organizations to function in the public sphere and contribute to development, and effective mechanisms/platforms to engage civil society (with a focus on women, youth or excluded groups) Baseline (2016): low (on 3 groups), target (2020): medium (on 3 groups);									
Applicable Output(s) from the Organization Strategic Plan: Outcome 2. Citizen expectations for voice, development, rule of law, and accountability are met by stronger systems of democratic governance.									
Project title and Atlas Project Number: 00113358 (Community Cohesion in CXB)									
EXPECTED OUTPUTS	OUTPUT & ACTIVITIES INDICATORS ²	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)				DATA COLLECTION METHODS & RISKS
			Value	Year	Year 1	Year 2	Year 3	FINAL	
Output 1: Economic Resilience	1.1 Percent of trainees a) finding employment in the sector in which they received skill development support b) disaggregated (%) by sex.	A	the						
		B	Organization						

	1.2 Percent of trainees a) remaining in employment at least six months/ one year after receiving skill development support b) disaggregated (%) by sex.	A	the Organization										
		B											
	1.3 Percent of trainees a) with a reduction in their multi-dimensional poverty b) disaggregated (%) by sex.	A	the Organization										
		B											
	1.4 Number of women self-reported to benefit from capacity enhancement and skills development training		UN Women										
	Percentage of trained women started income generating/ entrepreneurial activities to reduce economic vulnerability and protection risks		UN Women										
Activity 1.1: Skills Training: Host Communities	1.1.1 Number of beneficiaries receiving: a) skills and leadership development training, b) disaggregated (%) by sex	A	the Organization										
		B	the Organization										
	1.1.2 Percent of beneficiaries who a) found employment six months after receiving skills development training, b) disaggregated by sex	A	the Organization										
		B	the Organization										
1.1.3 Number of host community women received livelihood and business development skills training to protect and start rebuilding livelihood assets		the Organization / UN Women											
Activity 1.2: Skills Training: Rohingya	1.2.1 Number of beneficiaries receiving: a) resilience and life skills training, b) disaggregated (%) by sex	A	the Organization										
		B	the Organization										
	1.2.2 Percent of beneficiaries who a) found source of income in camps, b) disaggregated by sex	A	the Organization										
		B	the Organization										

	1.2.3 Number of refugee women and girls received basic literacy, leadership, life and livelihood skills training		UN Women																
Activity 1.3 On the job training – infrastructure rehabilitation – short term employment opportunities	1.3.1 a) Number of trained skilled workers employed through infrastructure rehabilitation schemes b) disaggregated by sex	A	the Organization																
		B	the Organization																
	1.3.2 Number of wage workers employed through infrastructure rehabilitation schemes		the Organization																
	1.3.3 number of person days of short term employment created		the Organization																
	1.3.4 Average income per person / family		the Organization																
Activity 1.4 Support to sustainable long term employment opportunities	1.4.1 Number of trained skilled people who have completed apprenticeships		the Organization																
	1.4.2 Number of people who have found jobs through job placement		the Organization																
	1.4.3 Number of people who have found jobs themselves		the Organization																
	1.4.4 Number of people who have received start up kits		the Organization / UN Women																
	1.4.5 Number of people who have received cash grant		the Organization / UN Women																
	1.4.6 Number of wage workers who have found employment with self-employed beneficiaries		the Organization																
	1.4.7 Number of small businesses sustained for more than 6 months		the Organization / UN Women																
Output 2: SOCIAL COHESION	2.1 Number of dialogue processes held in "hot spot" communities to bring together community members to discuss concerns related to drivers of violence.		the Organization																
	2.2. Number of community members who a) report a better understanding	A	the Organization																

	<i>of peacebuilding concepts b) disaggregated (%) by sex.</i>	<i>B</i>	<i>the Organization</i>							
	<i>2.3 Perceptions of respondents from host communities on whether they believe their quality of life has increased since the lows experienced immediately after the crisis began</i>		<i>the Organization</i>							
	<i>2.4 Percentage change or increase in respondents who believe that the Rohingya crisis response has contributed something to their community</i>		<i>the Organization</i>							
	<i>2.5 Number of dialogues among women's support groups, women committees and women development forum held at communities at risks to discuss concern related to drivers of communal violence and extremism</i>		<i>UN Women</i>							
2.1 Support to Women Peacebuilders and Groups	<i>2.1.1 Percentage of women who felt skills training or consultation was 'useful' or 'very useful' once session completed</i>		<i>the Organization</i>							
	<i>2.1.2 Percentage improvement in scores from a test administered at start of a training session when compared to a test administered at the end</i>		<i>the Organization</i>							
	<i>2.1.3 Number of female beneficiaries attending training sessions or discussions</i>		<i>the Organization</i>							
	<i>2.1.4 No of women's support group formed as a safe forum for women to share their concerns and needs</i>		<i>UN Women</i>							
2.2 Local Mediator Training	<i>2.2.1 Number of recipients of a) mediator training, b) disaggregated (%) by sex.</i>	<i>A</i>	<i>the Organization</i>							
		<i>B</i>	<i>the Organization</i>							
	<i>2.2.2 Percentage improvement in scores from a test administered at start of a training session when compared to a test administered at the end.</i>		<i>the Organization</i>							
	<i>2.2.3 Percent of beneficiaries who state that they have used these mediation skills "frequently" or "very frequently" six months</i>		<i>the Organization</i>							

Project no.: P006383
 PO No: 7398595

	<i>after being trained.</i>									
2.3 Inter and Intra-Faith Leadership & Dialogue	2.3.1 Number of religious organizations adding a PVE or social cohesion element to existing programming	the Organization								
	2.3.2 Number of religious leaders given training or materials to recognize and defend against extremist or intolerant narratives in their communities	the Organization								
	2.3.3 Number of religious leaders given training or materials to recognize and address the gendered aspects of PVE.	the Organization								
2.4 Plan for Host Community Engagement	2.4.1 Plan for Host Community Engagement developed and operationalised	the Organization								

